

To Whom It May Concern,

From the onset of the COVID pandemic, pursuant to governmental orders, guidelines, recommendations and health and safety concerns, the Pinal County Sheriff's Office Adult Detention Center ("PCSO- ADC") has implemented visitation guidelines designed to meet the requirements of the aforementioned guidance and concerns. As the pandemic continued and adjustments were made to Federal, State and Local governmental responses/guidance, local criminal justice entities have endeavored to respectively adjust and work together. In light of the ongoing nature of the pandemic at this time, PCSO-ADC continues to encourage professional visitors to engage in the least invasive method of visitation possible under the circumstances in order to reduce the instances and likelihood of COVID infection exposure and/or transmission.

Effective March 1, 2021, the following practices and guidelines will apply to professional visits/visitors (i.e. legal counsel, medical and/or psychiatric care providers) at PCSO-ADC:

AVAILABILITY OF PROFESSIONAL VISITATION IN GENERAL

Designated private spaces are provided in the facility in order to afford privacy to inmates and their attorneys for onsite contact visits, onsite video visits and for remote video visits (of course the attorney is not present in the facility during a remote video visit).

Professional onsite visitation of PCSO-ADC inmates is available 7-days a week. Please note that onsite contact visits occurring on the weekend must be scheduled by no later than the preceding Friday at 3:00 pm.

Twenty-Four (24) hour minimum advance notice is required to schedule a professional visit, with the exception of *onsite video visitation* (which can be obtained on a walk-in basis according to facility availability during normal business hours of the facility, Monday-Friday, 8:00 am to 5:00 pm). **DO NOT REQUEST SPECIFIC CONTACT VISIT LOCATIONS. REASONABLE ACCOMMODATIONS ARE MADE, AND APPROVED AREAS FOR LEGAL VISITS ARE BASED ON AVAILABILITY AND THE SECURE OPERATIONS OF THE FACILITY.**

IN-PERSON/CONTACT LEGAL VISITS

IN-PERSON/CONTACT LEGAL VISIT Generally, professional visitors can schedule contact visitation when deemed necessary by the professional visitor. Professional contact visitation is available **Monday-Sunday from 8:00 am to 5:00 pm.**

Health and Service Provider Visitation hours are Saturday-Thursday from 8:00am to 5:00pm.

Visits are scheduled on a first-come, first-served basis according to facility availability. Visits *must be* requested and ***scheduled no less than 24 hours in advance*** of the requested visit time. Please note that 24-hours' advance notice is the minimum and when possible greater advance notice is appreciated. Also, as not above, ***contact visits occurring on the weekend must be scheduled no later than the preceding Friday at 3:00 pm.***

Contact visits are held in either: 1) a private contact visitation booth with plexi-glass dividers between the inmate and visitor; or 2) a private contact visitation room without physical barrier between the inmate or visitor. While the requestor may communicate a preference for a particular contact visit setting, PCSO-ADC determines which booth or room is scheduled according to facility availability and other legitimate operational considerations.

Should an attorney request to have the door on a direct contact legal visitation room secured, the attorney assumes the risk of injury in the event of an assault by an inmate.

Visits are scheduled on a first-come, first-served basis according to facility availability. Visits *must be* requested and ***scheduled no less than 24 hours in advance*** of the requested visit time. Please note that 24-hours' advance notice is the minimum and when possible greater advance notice is appreciated.

Onsite contact visits can be scheduled by emailing: pcsolegalvisits@pinal.gov

You may further note that PCSO-ADC may deny contact visitation if/when deemed necessary by the

Complaints to the Deputy Chief or his designee at: matthew.hedrick@pinal.gov, darrin.rushing@pinal.gov or gilberto.hoyos@pinal.gov.

ON-SITE VIDEO LEGAL VISITS

Professional visitors can engage in *no*-contact video or phone visitation onsite at the facility without incurring any fee. Onsite video visitation is available **7-days/week from 9:00 am to 5:00 pm**.

Due to the inherent design and limitations of the onsite video visit system, onsite video visits are limited to 40 minute intervals with 10 minute intercessions which allow for users throughout the facility to access their scheduled visit session(s). These time limits are preset, system-wide and cannot be modified for individual calls or callers. When needed and if available, a professional visitor can request successive sessions when 20 minutes is not adequate. While 24-hour advance-scheduling is preferred, if needed, onsite video visits can be obtained on a 'walk-in' basis as available, first-come, first-served. Please note that advanced scheduling is more likely to result in successful back-to-back session scheduling.

Onsite video visit accounts are set up (and visits are scheduled) at the following webpage: www.videovisitanywhere.com

OFF-SITE VIDEO OR PHONE LEGAL VISITS

In addition to the onsite options listed above, PCSO-ADC offers off-site phone and video visitation via PCSO-ADC's phone and video visit provider Securus. Off-site video visitation is available **7-days/week from 7:30 am to 8:30 pm**.

Due to the system-wide design and inherent limitations of the video and phone system, remote visits must be ***scheduled no less than 24 hours in advance*** and visit-sessions are limited to 40 minute intervals with 10 minute intercessions which allow for users throughout the facility to access their scheduled visit session(s). These time limits are preset, system-wide and cannot be modified for individual calls or callers. When needed, a professional visitor can request successive sessions when the purpose of the visit cannot be accomplished in 40 minutes.

Remote visitation accounts are set up (and visits are scheduled) at the following webpage: www.videovisitanywhere.com

Attorneys for inmates, ***PLEASE ENSURE*** that your Securus visitation account is set up properly, including the clear indication that you are the inmate's legal counsel. This is to ensure that your calls/visits will be afforded privacy and confidentiality measures.

LEGAL MAIL

As a reminder, legal mail remains available and relatively unaffected throughout the COVID pandemic.

OTHER MATTERS

Please note that designated staff and resources are required to transfer inmates to and from legal visitation areas; which requires advanced notice and planning to ensure that visits are properly facilitated.

Finally, the mask requirement has been lifted, but visitors are welcome to wear facial covering. Any on-site professional visitor(s) are required to abide by all facility rules.

Sincerely,

Pinal County Sheriff's Office – Adult Detention Center